



Community & Children's Services Committee

Date: MONDAY, 17 JULY 2023
Time: 2.30 pm
Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL

Members:

Ruby Sayed (Chairman)	Caroline Haines, Queenhithe
Helen Fentimen (Deputy Chairman)	Jørgensen
Joanna Tufuo Abeyie	Florence Keelson-Anfu
Deputy John Absalom	Alderman and Sheriff Alastair King DL
Munsur Ali	Alderman Christopher Makin
Shahnan Bakth	Timothy James McNally
Jamel Banda	Benjamin Murphy
Matthew Bell	Piper
Ian Bishop-Laggett	Henrika Priest
James Bromiley-Davis	Deputy Nighat Qureishi
Anne Corbett	Ruby Sayed (Chairman)
Aaron Anthony Jose Hasan D'Souza	Naresh Hari Sonpar
Mary Durcan	Ceri Wilkins
Helen Fentimen (Deputy Chairman)	Deputy Philip Woodhouse
Deputy John Fletcher	
Deputy Marianne Fredericks	
Steve Goodman OBE	

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Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Reports

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To approve the public minutes and non-public summary of the meeting held on 3rd May 2023.

For Decision
(Pages 7 - 18)

4. **OUTSTANDING ACTIONS**

Members are asked to note the actions list.

For Information
(Pages 19 - 20)

5. **TO APPOINT A GOVERNOR TO THE ALDGATE SCHOOL**

Town Clerk to be heard.
Instrument of Government Attached.

For Decision
(Pages 21 - 22)

6. **VACANCY ON THE SAFEGUARDING SUB COMMITTEE**

Town Clerk to be heard.

For Decision

7. **SOCIAL HOUSING REGULATORY REGIME - TENANT SATISFACTION MEASURES**

Report of the Executive Director, Community and Children's Services.

For Decision
(Pages 23 - 28)

8. **WARD MOTE RESOLUTIONS - PORTSOKEN - VERBAL UPDATES ON PROGRESS**

Executive Director, Community and Children's Services to be heard in respect of the following:

For Information

- a) Installation of power assisted doors in Gravel Lane and on the Podium level of Middlesex Street Estate
- b) Improvements to the look and feel of the current public entrance (former rear entrance) to Petticoat Tower following the recent infill project
- c) Staff training re the specific needs of residents with protected characteristics who seek to engage with City of London Corporation services

9. **CITY OF LONDON'S WOMEN PROJECT UPDATE**

Report of the Executive Director, Community and Children's Services.

For Discussion
(Pages 29 - 34)

10. **ANNUAL BUS PASSES FOR CARE LEAVERS**

Report of the Executive Director, Community and Children's Services.

For Decision
(Pages 35 - 38)

11. **UPDATES FROM THE VARIOUS SUB COMMITTEES, PORTFOLIO HOLDERS AND ALLOCATED MEMBERS**

For Decision

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Reports

15. **NON-PUBLIC MINUTES**

To approve the non-public minutes of the meeting held on 3rd May 2023.

For Decision
(Pages 39 - 42)

16. **OUTSTANDING ACTIONS - NON-PUBLIC**

Members are asked to note the non-public actions list.

For Information
(Pages 43 - 44)

17. **SUMNER BUILDINGS & AVONDALE SQUARE ESTATE**

Report of the Executive Director, Community and Children's Services.

For Decision
(Pages 45 - 98)

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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COMMUNITY & CHILDREN'S SERVICES COMMITTEE

Wednesday, 3 May 2023

Minutes of the meeting held at Guildhall at 2.30 pm

Present

Members:

Ruby Sayed (Chairman)	Alderman Christopher Makin
Helen Fentimen (Deputy Chairman)	Timothy James McNally
Matthew Bell	Benjamin Murphy
James Bromiley-Davis	Henrika Priest
Anne Corbett	Naresh Hari Sonpar
Mary Durcan	Ceri Wilkins
Deputy John Fletcher	Deputy Philip Woodhouse
Deputy Marianne Fredericks	
Steve Goodman OBE	
Alderman and Sheriff Alastair King DL	

Officers:

Clare Chamberlain	- Interim Executive Director, Community and Children's Services
Dr Sandra Husbands	- Director of Public Health, City and Hackney
Mark Jarvis	- Chamberlain's Department
Julie Mayer	- Town Clerks
Sam Hutchings	- Town Clerks
Chandni Tanner	- Town Clerks
Paul Murtagh	- Community and Children's Services
Chris Pelham	- Community and Children's Services
Ellie Ward	- Community and Children's Services
Ola Obadara	- City Surveyors
Mark Lowman	- City Surveyors
Andrew Fothersgill	- City Solicitors

In attendance: Deputy Edward Lord (agenda items 10 and 14)

1. APOLOGIES

Apologies for absence were received from Deputy John Absalom, Shahnan Bakth, Ian Bishop-Laggett, Jason Pritchard, Aaron D'Souza, Caroline Haines and Florence Keelson-Anfu.

Benjamin Murphy and Nighat Qureishi joined the meeting on line

Taking the Chair

It was moved by Deputy John Fletcher, seconded by Alderman Christopher Makin and agreed that Alderman Alastair King take the Chair for the start of the meeting.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Tim McNally declared an interest in respect of item twenty (20) of the non-public reports; Rights to Light, Sumner Buildings.

Mr McNally explained that the developer JTRE ("Sons & Co") had recently signed a commercial property deal with Southwark United Charities, in respect of an office building and almshouse on land in Blackfriars Road. Mr McNally serves as Chair of Finance and Vice-Chair of the Trustees and is also the principal signatory on behalf of the Charity. Mr McNally further declared that he would be partaking of corporate hospitality on Saturday 6th May 2023 at the Mayor of Southwark's Charity Ball as a guest of JTRE (ticket value £125). Although unrelated to Mr McNally's role at the City of London Corporation, as he had served as the Deputy Chair of the City Corporation's Housing Management and Almshouses Sub Committee in 2022/23, he declared a non-pecuniary interest in this matter.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

The Committee received the order of the Court of Common Council dated 27th April 2023, which appointed the Committee and approved its terms of reference.

4. **ELECTION OF CHAIR**

Ahead of the election of the Chair and Deputy Chair, the Town Clerk reminded Members of recently approved Standing Orders 29.4 and 30.5, whereby any Member interested in standing for the positions of Chairman or Deputy Chairman is asked to inform the Town Clerk by no later than one full working day ahead of the meeting. The Town Clerk confirmed that the positions of Chair and Deputy Chair of the Community and Children's Services Committee (CSSC) were uncontested.

RESOLVED, that – being the only Member expressing a willingness to serve, Ruby Sayed be elected as Chair of the Community and Children's Services Committee for 2023/24.

The Chair thanked the Committee for electing her as their Chair for her final year in office. The Chair also thanked Clare Chamberlain, the Interim Executive Director, noting that this would be her last meeting, and welcomed Judith Finlay, the new Executive Director, who would be taking up her position in June 2023. The Chair then thanked retiring Members and welcomed new and returning Members.

5. **ELECTION OF DEPUTY CHAIR**

RESOLVED, that – being the only Member expressing a willingness to serve, Helen Fentimen be elected as Chair of the Community and Children's Services Committee for 2023/24.

6. **APPOINTMENT OF CO-OPTEES**

RESOLVED, that – Laura Jorgenson and Matt Piper be appointed as the two parent governors, as set out in the Order of the Court

7. **APPOINTMENTS TO SUB COMMITTEES, PORTFOLIOS AND ALLOCATED MEMBERS**

The Committee considered a report of the Town Clerk concerning the appointment of the Community and Children’s Services Committee’s Sub Committees and approval of their Compositions and Terms of Reference. In addition, Members were asked to appoint Lead Members to the various portfolios, and Allocated Members to the City’s Housing Estates.

In respect of the Membership of the Sub Committees, the Town Clerk sked Members to note the recently approved amendments to standing orders, whereby the recent practice of allowing additional Members onto Sub committees, in order to avoid a ballot, should be by exception and only if it is in the best interests of the Committee and the Sub Committee.

RESOLVED – That the following subcommittees/ portfolio holders and allocated Members be appointed:

a) Housing Management and Alms-houses Sub Committee
Uncontested

Chair and Deputy Chair of Community and Children’s Sub Committee (CCSC)

- Joanna Abeyie
- Jamel Banda
- Anne Corbett
- Mary Durcan
- John Fletcher
- Tim McNally
- Henrika Priest
- Ceri Wilkins

b) Safeguarding Sub-Committee *Uncontested with one vacancy. Members agreed that the vacancy would be advertised after the meeting and, if there were no expressions of interest from Members of CCSC, it would be opened up to the wider Court of Common Council.*

Chair and Deputy Chair of CCSC

- Joanna Abeyie
- Anne Corbett
- Mary Durcan
- Ben Murphy
- Ceri Wilkins
- 1 x vacancy

c) Homelessness and Rough Sleeping Sub Committee

There were 10 nominations from both CCSC and Court Members and, following a ballot, the following Members were appointed

Natasha Lloyd-Owen (Court)
Eamonn Mulally (Court)
Mark Wheatley (Court)
Anne Corbett (CCSC)
Marianne Fredericks (CCSC)
Henrika Priest (CCSC)

d) Education Board

The Chair (of CCSC) advised that she had been appointed to the Education Board by virtue of her position as a Member of the Court. However, she had decided to step down and take up the position in her capacity as Chair of CCSC, thereby creating a vacancy. Naresh Sonpar, who had been last year's CCSC representative had also been appointed to the Education Board by virtue of his position as a Member of the Court.

e) Lead Members (uncontested)

- a. Adult and Children Safeguarding – Ruby Sayed;
- b. Young People – Florence Keelson-Anfu.
- c. Carers' Champion – Anne Corbett.

f) To appoint the Chair and Deputy Chair of the Community and Children's Services Committee, the Chair of the Health and Wellbeing Board, along with 3 Deputies, to the **Integrated Care Sub Committee (of the City and Hackney Place-based Partnership). *Uncontested with one vacancy. Members agreed that this would be advertised again following the meeting.***

Chair and Deputy Chair of CCSC

Deputies:

Ceri Wilkins
Florence Keelson-Anfu
1 x vacancy

g) To appoint the Chair and Deputy Chair of the Community & Children's Services Committee, or their representatives, to the **Crime and Disorder Scrutiny Committee.**

h) To appoint the following **Allocated Members to the City Corporation's various Housing Estates.**

ESTATE	ALLOCATED MEMBER
Avondale Square (Southwark), including Harman Close	Tim McNally
<u>Small Estates:</u> Isleden House (Islington); Windsor House (Hackney)	Ceri Wilkins
Golden Lane (City)	Ceri Wilkins Anne Corbett
Holloway & York Way (Islington)	Mary Durcan
Middlesex Street (City) & Dron House/Spitalfields (Tower Hamlets)	John Fletcher
South Bank Estates: Southwark Blocks (Southwark) William Blake (Lambeth)	Tim McNally
City of London & Gresham Almshouses (Lambeth)	Florence Keelson-Anfu
Sydenham Hill: Lammas Green/Otto Close (Lewisham)	Ruby Sayed Tim McNally

The Chair addressed the Committee in respect of uniformity in the appointment of the Chairs and Deputy Chairs of the Sub Committees, again noting the change to Standing Orders agreed at the Court on 27th April 2023, whereby any change to the default position of the Chair and Deputy Chair (of the Grand Committee) chairing Sub Committees **'is subject to the support of the wider Committee Membership'**.

- i) **Safeguarding Sub Committee** – the Chair and Deputy Chair of the Grand Committee shall continue to Chair.
- j) **Housing Management and Almsouses Sub Committee** – to be chaired by the Chair and Deputy Chair of the Grand Committee, for the time being, given the number of pending governance changes in terms of it becoming a Grand Committee.

k) **Homelessness and Rough Sleeping** – to be chaired by the Chair and Deputy Chair of the Grand Committee at the start of the next meeting of the Sub Committee. Newly elected Members will be asked to submit expressions of interest for the positions of Chair and Deputy Chair. Members agreed with this approach and thanked Marianne Fredericks for her sterling work in Chairing the Homelessness and Rough Sleeping and Housing Management and Almshouses Sub Committees.

l) **Integrated Commissioning** –to be chaired by the Deputy Chair, noting her breadth of experience in the NHS.

m) Terms of Reference of the Sub Committees

The Chair suggested looking at these again at an ‘Awayday’ outside of the Committee.

RESOLVED, that – the above proposals in respect of the Sub Committee Chairs and Terms of Reference be approved.

8. MINUTES

RESOLVED – That the public minutes and summary of the meeting held on 13th March 2023 be approved as a correct record.

9. OUTSTANDING ACTIONS

The Committee received a report on the public outstanding actions from the previous meeting of the Committee. Members noted that target dates would be included in the next version of the actions list.

10. GLOBAL CITY OF SPORT: A NEW SPORTS STRATEGY FOR THE SQUARE MILE

The Committee received a report of the Interim Director of Communications & External Affairs on the work to prioritise sport provision in the Square Mile and develop a medium term strategy for future investment in facilities and activities.

The Chair introduced this item and advised that the new strategy is the result of extensive consultation with stakeholders, residents, workers and visitors and welcomed the opportunity to improve the Square Mile’s sports offer. The Chair further advised that herself and 9 CCSC Members had been actively involved in the Sounding Board and attended visits to leisure facilities in neighbouring boroughs.

Members noted the report later on the agenda in respect of the Golden Lane Leisure Centre and noted that, at the last meeting of the Committee, they had expressed support for improving its services and facilities, noting that the Sports Strategy would develop over a number of years.

During the discussion and questions the following points were noted:

- The new Natural Environment Board would be receiving a separate report and the Chair asked if Members of CCS could be sighted on it. The joined up approach to the City Corporation’s previous strategy on

sports and physical activity was commended. In terms of Schools, the City Corporation cannot impose its Strategy on the Academies Trust but CCSC has representation on the Education Board.

- Data supporting the new Sport Strategy had been submitted to the Sports Sounding Board for consideration. This was referenced in the 'background papers' to the report and is available on request.
- As there is currently no case for a 'new site', then this should be made clearer. The City Corporation should consider the private sector's offer and facilities in neighbouring boroughs, so as to deliver a multi-faceted approach to sport and physical activity.

In concluding, the Chair advised that a business base for future sport investment would be presented during the next phase of strategy delivery, noting that this report sought Members' views on the direction of travel.

RESOLVED – That the report be noted.

11. HOMELESSNESS AND ROUGH SLEEPING STRATEGY 2023-2027

The Committee considered a report of the Interim Executive Director, Community and Children's Services in respect of the response to the public consultation of the Homelessness and Rough Sleeping Strategy for 2023–2027, following a 12-week public consultation. Members noted that the Sub-Committee had requested further information and recommended deferring a decision until either the July or September meeting of the Committee.

12. DRAFT HIGH-LEVEL BUSINESS PLAN 2023/24 - DEPARTMENT OF COMMUNITY AND CHILDREN'S SERVICES

The Committee considered a report of the Interim Executive Director, Community and Children's Services in respect of the high-level Business Plan for the Department of Community and Children's Services for 2023/24. The Chair advised that a Members' Briefing would be arranged in respect of the new 5-Year Business Plan. A Member asked if social mobility could be included under the 'People' Category in the report.

RESOLVED, that – the factors taken into consideration in compiling the Business Plan for Community and Children's Services be noted and the elements of the departmental Business Plan 2023/24, which fall within the Committee's Terms of Reference, be approved.

13. UPDATES FROM THE VARIOUS SUB COMMITTEES, HEALTH AND WELLBEING BOARD, PORTFOLIO HOLDERS AND MEMBERS ALLOCATED TO HOUSING ESTATES

The Committee received updates from various Chairs of the Sub Committees, Portfolio Holders and allocated Members, and the following points were noted:

Homelessness and Rough Sleeping

Work to the assessment centre had commenced. Policies were being refreshed following a recent death in the City and the immediate past Chair would be seeking assurance that lessons had been learnt by stakeholders outside of the City. A Member asked about raising awareness generally amongst the wider Court of Common Council.

Housing Management and Almshouses

The complaints procedure was being refreshed, so as to put more onus on the Contractor and free up under-resourced officer time in managing long running disputes. The issues reported during the walkabouts were being resolved.

Safeguarding - There had not been a meeting since the last Grand Committee

Integrated Care Sub Committee (of the City and Hackney Place-based Partnership)

The next development session would cover diversity and the Deputy Chair would advise Members once a date had been arranged.

Health and Wellbeing Board

The last meeting had received reports on the hidden and essential workforce, damp and mould and the actions being taken to resolve this, and a report from City Healthwatch and their role in taking up local healthcare issues on behalf of residents. A breakfast meeting on mental health had been scheduled for all Members of the Court on 17th May (8-10 am)

Allocated Member updates

Golden Lane

Officers were thanked for the drop in sessions on the window repairs, which had an excellent turnout and received very good feedback. The Interim Executive Director was thanked for her support with the monthly resident meetings. A request for bike storage was under consideration and there had been a discussion about setting up a Residents' Association.

A visit to York Way Estate had been scheduled for 4th May and would be included in the update at the next Committee meeting.

Middlesex Street

The Steering Group had been set up and the Allocated Member thanked the Chairs of the Resident and Leaseholder Associations and the Committee for their new collaborative approach. Repairs performance was improving but there were ongoing issues with repairs to common parts. Concern was expressed about electric shocks from playground equipment and, as this had been an issue on other estates, the Chair asked if it could be resolved as a matter of urgency. The local community were planning a Coronation Day celebration.

Sydenham Hill

The new development project had been delayed for a number of years due to legal issues. The Chair (of CCSC) was chairing the resident meetings and building relationships with the local community and Ward Councillors. The relocation of a bus stand is a potential issue, and the Chair had asked the London Borough of Lewisham to lead on this, as it falls outside of the City Corporation's remit.

Carers champion

The new Project Manager has been very visible and well received in the community. The response to the consultation on the strategy was a little disappointing but Members noted the need for more financial support, signposting to help and engagement on the estates.

14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

The Committee received a question, in several parts, in respect of the implementation of new communal heating systems in the Middlesex Estate. The Assistant Director, Barbican and Property Services, advised that the question(s) had been raised in consultation sessions and featured in the FAQ communications but agreed to write to all leaseholders setting out the City Corporation's response.

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT: MIDDLESEX STREET ESTATE - RESIDENT IMPROVEMENTS AND THE IMPACT ON THE SERVICE CHARGE

The Committee received a report of the Interim Executive Director, Community and Children's Services and the City Surveyor, which superseded the non-public report on the agenda.

The report set out the benefits for residents arising from the City of London Corporation's (the Corporation) proposal to redevelop parts of the Middlesex Street Estate's basement, ground-floor, and first-floor car parks and, seven retail units along Gravel Lane, to provide an operational base for the City of London Police (CoLP) in the East of the City of London.

The Portsoken Ward Deputy thanked the Chair for allowing the report to be considered in the non-public part of the agenda. Members also noted a letter from the Chairs of the Residents and Leaseholder Associations which had been shared with the Committee. The Chair advised that the points raised would be considered at the forthcoming Middlesex Street Estate Community Steering Group, before a final decision is taken. The Deputy Chair advised that the last meeting of the Community Steering Group had considered concerns raised about the podium design. In concluding, the Chair thanked the Deputy Chair (of CCSC) for chairing the Steering Group Meetings and asked if their minutes could be shared with CCS Members.

RESOLVED, that:

1. Note the range and cost of benefits to be provided to residents of the Middlesex Street Estate as part of the proposal to develop surplus space within the car parks to provide an operational base for the CoLP.
 2. To agree that the fair and reasonable costs incurred by the Corporation in running, servicing, and maintaining these benefits be recovered from residents through the service charge account for the estate.
 3. Consider the introduction of a new post of Car Park Attendant/Officer to help ensure the efficient management of the space in the Middlesex Street Estate car parks and how this post may be funded.
 4. To agree that £360,000 of the £3.45million ring-fenced for housing use, in respect of the appropriation of the Middlesex Street Estate Car Park, be set aside to fund, if necessary, further improvements and landscaping to the podium requested by residents. NB This will only be used if all reasonable efforts to obtain external funding have been exhausted,
21. **EXCLUSION OF THE PUBLIC**
RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.
22. **NON-PUBLIC MINUTES**
RESOLVED – that the non-public minutes of the meeting held on 13th March 2023 be approved as an accurate record.
- At 4.30 pm Members agreed to extend the meeting to conclude the business on the agenda.*
23. **OUTSTANDING ACTIONS LIST - NON PUBLIC**
The Committee received the non-public actions list.
24. **GOLDEN LANE LEISURE CENTRE**
The Committee received a report of the Interim Executive Director, Community and Children’s Services.
25. **RIGHTS OF LIGHT COMPENSATION 185 PARK STREET AFFECTING SUMNER BUILDINGS**
The Committee considered and approved a report of the Interim Executive Director, Community and Children’s Services.
26. **CITY OF LONDON PRIMARY ACADEMY ISLINGTON (COLPAI) - GATEWAY 5 - ISSUES REPORT**
The Committee considered and approved a report of the Interim Executive Director, Community and Children’s Services and the City Surveyor.

27. MIDDLESEX STREET ESTATE - RESIDENT IMPROVEMENTS AND THE IMPACT ON THE SERVICE CHARGE

This item was superseded by agenda item 15.

28. REPORT OF ACTION TAKEN

The Committee received a report of the Town Clerk.

29. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no items.

30. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no questions.

The meeting ended at 5pm

Chairman

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Title	Date added	Action	Action owner	By When	Update/status
City of London Primary Academy Islington and Isleden House- local Lettings Plan	03/11/2022	A Member requested that a visual map regarding overcrowding of social housing be provided.	Housing Needs Manager	Autumn C&CS	Officers have compiled the data on overcrowding in the City and are compiling this in a visual format.
Draft Carers Strategy	23/01/2023	Members requested if next draft could be shared with Unpaid carers before it comes to committee	Head of Strategy & Performance	Autumn C&CS	The initial draft was developed with carers and received critique and updates from the CSIG prior to consultation. The CSIG will meet again to review the updates from the consultation before the strategy goes to final sign off. The Strategy will come to September Committee for Member approval.
Carers	13/03/2023	A further update on the carers strategy to be given at July Committee	Head of Strategy & Performance	July C&CS	Update to be given for July C&CS Committee
Barbican Community room	13/03/2023	The outcome for the funding bid to be reported to members	Commissioning and Partnerships	Autumn C&CS	An Application is to be considered by RASC following an assessment.
Savills Review	13/03/2023	Briefing to be scheduled for members after May committee if a breakfast briefing has not been arrange. A report of this to go the next HMASC meeting	Housing & Barbican	December	Independent Consultant has commenced a review of the housing function at the Corporation, which includes an independent overview of the Savills report and its application to the Corporation's residential portfolio. The review is expected to be completed within 6 months. A report will be brought to the C&CS Committee in December 2023.
Major works Refurbishment programme Golden Lane Estate	13/03/2023	Chair has requested for a 9 monthly update on the refurbishment works	Housing & Barbican	Autumn C&CS	This has been included in the reporting process for the project and the first report will be presented to C&CS in the autumn

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Instrument of Government The Aldgate School

Instrument of Government The Aldgate School

1. The name of the school is The Aldgate School.
2. The school is a voluntary aided school with a foundation. The foundation is the The Portal Trust.
3. The name of the governing body is "The governing body of The Aldgate School".
4. The governing body shall consist of:
 - 2 parent governors;
 - 1 LA governor;
 - 1 co-opted local community governor;
 - The headteacher (ex-officio);
 - 1 staff governor; and
 - 8 foundation governors.
5. The total number of governors shall be 14.
6. The foundation governors shall be appointed as follows:
 - i. 1 shall be appointed by the London Diocesan Board for Schools;
 - ii. 1 shall be appointed by the Parochial Church Council of St Botolph-without- Aldgate;
 - iii. 1 shall be appointed by the City Deanery Synod; and
 - iv. 4 shall be appointed by The Portal Trust.
7. a) The holder of the following office shall be a foundation governor ex officio: The Rector of St Botolph-without-Aldgate.
b) The Archdeacon of the Archdeaconry in which the school is situate shall be entitled to appoint a foundation governor to act in the place of the ex officio governor whose governorship derives from the office named in a) above, in the event that the ex officio governor is unable or unwilling to act as a foundation governor, or has been removed from office under regulation 23(2) of the Regulations.
8. The Archdeacon of the Archdeaconry shall be entitled to request the governing body to remove the ex-officio foundation referred to in 7 above and appoint any substitute governor.
9. Ethos statement: Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level. The school aims to serve its community by providing an education of the highest quality within the context of Christian beliefs and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all of its pupils.

10. Diversity, equality, and inclusion are important to the school. A copy of the school's Diversity Statement will be given to all new Governors and reviewed by the Governing Body on a regular basis.

11. The term of office of all categories of governor shall be 4 years with the exception of the Headteacher and the Rector of St Botolph-without-Aldgate, whose terms of office shall be for the periods they were appointed to their respective offices.

12. A copy of this Instrument of Government must be provided (free of charge) to every member of the governing body (and to the Headteacher if not a governor), to the trustees of The Portal Trust and to the London Diocesan Board for Schools.

13. This Instrument of Government comes into effect on 23rd January 2023

14. This Instrument was made by order of the City of London Corporation on 2023.

Committee(s): Community & Children's Services	Dated: 17 July 2023
Subject: Social Housing Regulatory Regime – Tenant Satisfaction Measures	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 12
Does this proposal require extra revenue and/or capital spending? Y/N	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed upon with the Chamberlain's Department?	N/A
Report of: Judith Finlay Executive Director of Community & Children's Services	For Decision
Report author: Liam Gillespie Head of Housing Management	

Summary

The purpose of this report is to update members on the new Social Housing Regulatory Regime, Tenant Satisfaction Measures (TSMs), which came into effect on 1 April 2023. The TSMs form part of a huge overhaul of the social housing regulations and aims to bring in a more tenant-focused system. All registered social housing landlords in England will have to collect and report on the TSM's, as it is now a regulatory requirement.

This report is also for decision, regarding the recommendations for the oversight and scrutiny of our housing performance.

Recommendations

Members of the **Community and Children's Services Committee (CCSC)** are requested to endorse the following recommendations:

1. That officers develop a performance scorecard for the full range of housing key performance indicators and report on these, and the TSMs, on a monthly basis from the end June 2023
2. That responsibility for the oversight and scrutiny of performance is delegated to the Housing Management and Almshouses Sub-Committee (HMASC).
3. That consideration is given to setting up a monthly performance sub-group of the HMASC, with delegated responsibility for the scrutiny and oversight of the key performance indicators and TSMs.

4. That officers explore options for the tenant perception survey and report their findings and recommendations to the October meeting of HMASC.

Main Report

Background

1. In 2020, the government published “The charter for social housing residents: social housing white paper”, which sets out ways to improve things for people living in social housing. One of those improvements was to bring in a set of tenant satisfaction measures (TSMs) to make landlords’ performance more visible and help tenants hold them to account. The TSMs are a core set of performance measures against which, all providers must publish their performance.
2. The White Paper expected TSMs to have two aims:
 - To provide tenants with greater transparency about their landlord’s performance.
 - To inform the regulator about how a registered provider is complying with the consumer standards under a proactive consumer regulation regime.
3. Between December 2021 and March 2022, the Regulator of Social Housing consulted on the proposals and, the agreed set of measures came into force on the 1 April 2023. All Landlords with 1,000 or more homes are expected to collate and send their TSM data to the Regulator at the end of 2023/24 financial year, which will then be published later that year.
4. There are 22 TSMs split into the five areas below:
 - Building Safety
 - Anti-social Behaviour
 - Decent Homes Standard and Repairs
 - Complaints
 - Tenant Perception Measures

A full list of the TSMs is included at Appendix 1 to this report.

Ten of the TSMs will be measured by the landlords directly, with the remaining twelve measures being collected through an annual perception survey of a sample representative of the landlord’s tenant population.

5. The published information and the results will help the Regulator to decide which landlords will be inspected first in new OFTSED style inspections that will start in 2024. Tenants will also be able to compare the performance of their landlord with the performance of other local authorities and social housing providers.

Current Position

6. Although, the measures are not officially being collected and submitted until April 2024, it is felt prudent that we should be reporting against the TSMs now, to ensure that there is appropriate oversight and scrutiny of performance, and that any risks are identified and mitigated at an early stage. Members should also be seeking appropriate assurance of improvement plans and timescales where performance is falling short.
7. The measures are aimed at helping improve standards for people living in social housing, by providing visibility to tenants about how well their landlord is doing and enabling tenants to hold their landlord to account. They also provide the Regulator with an insight into which landlords might need to improve things for their tenants.
8. The Regulator intends that the new TSMs will enable residents to scrutinise their landlord's performance, give landlords an insight about where they can improve, and provide a source of intelligence to the RSH about whether landlords are meeting regulatory standards. They are part of the Regulator's wider programme of work to develop proactive consumer regulation of the social housing sector and, to put the tenant voice at the heart of everything we do. The TSMs are intended to help people living in social housing get more information on their landlord's performance and provide their own feedback to drive up standards.
9. Due to the importance of the new regulatory regime, it is recommended that there is more regular oversight of performance by Members through the current governance structures. It is recommended that Housing develops a performance scorecard for the full range of key performance indicators and report on these, and the TSMs on a monthly basis from end June 2023, with responsibility delegated to the HMASC.
10. As the HMASC only meets on a quarterly basis, it is recommended that consideration is given to setting up a monthly performance sub-group with delegated responsibility for the scrutiny and oversight of the key performance indicators and TSMs.
11. There is a range of options available to landlords to determine tenant perception, including an annual survey which can be carried out face to face, by telephone or online. Officers are already planning for the annual STAR survey which can be adapted to meet the requirements of measuring tenant perception. Some landlords have chosen to outsource this responsibility to external providers to ensure that there is the required degree of independence from the landlord function. It is proposed that officers will explore the options for the survey and report their findings and recommendations to the October meeting of the HMASC.
12. Although the regulatory regime only applies to tenants of social housing, good practice should include the oversight and scrutiny of performance provided to leaseholders too.

Corporate and Strategic Implications

1. The TSM's form part of a huge overhaul of social housing regulations and aims to bring in a more tenant-focused system. All registered social housing landlords in England will need to collect and report on the TSM's as it is a regulatory requirement.
2. Ensuring compliance with our statutory requirements in relation to our social housing portfolio is a key priority for the City of London Corporation.

Financial Implications

1. There are no financial implications arising out of this report.

Equalities Implications

1. There are no equalities implications arising out of this report.

Appendices

Appendix 1 – Tenant Satisfaction Measures

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Appendix 1

Tenant Satisfaction Measures	How Measured
RP – Keeping properties in good repair	
RP01 Homes that do not meet the Decent Homes Standard	Measured by landlords directly
RP02 Repairs completed within target timescale	Measured by landlords directly
TP02 Satisfaction with Repairs	Measured by tenant perception survey
TP03 Satisfaction with time taken to complete most recent repair	Measured by tenant perception survey
TP04 Satisfaction that the home is well maintained	Measured by tenant perception survey
BS Maintaining building safety	
BS01 Gas Safety Checks	Measured by landlords directly
BS02 Fire Safety Checks	Measured by landlords directly
BS03 Asbestos Safety Checks	Measured by landlords directly
BS04 Water Safety Checks	Measured by landlords directly
BS05 Lift Safety Checks	Measured by landlords directly
TP05 Satisfaction that the home is safe	Measured by landlords directly
Respectful and Helpful Engagement	
TP06 Satisfaction that the landlord listens to tenants' views and acts upon them	Measured by tenant perception survey
TP07 Satisfaction that the landlord keeps tenants informed about things that matter to them	Measured by tenant perception survey
TP08 Agreement that the landlord treats tenants fairly and with respect	Measured by tenant perception survey
CH – Effective handling of complaints	
CH01 Complaints relative to the size of the landlord	Measured by landlords directly

CH02 Complaints responded to within Complaint Handling Code timescales	Measured by landlords directly
TP09 Satisfaction with the landlord's approach to handling complaints	Measured by landlords directly
NM – responsible neighbourhood management	
NM01 Anti-Social Behaviour cases relative to the size of the landlord	Measured by landlords directly
TP10 Satisfaction that the landlord keeps communal areas clean, safe and well maintained	Measured by tenant perception survey
TP11 Satisfaction that the landlord makes a positive contribution to neighbourhoods	Measured by tenant perception survey
TP12 Satisfaction with the landlord's approach to anti-social behaviour	Measured by tenant perception survey
Overall Satisfaction	Measured by tenant perception survey
TP01 – all tenant satisfaction surveys must include this question: Taking everything into account, how satisfied or dissatisfied are you with the service provided by your landlord.	This measure will be based on the percentage of tenants who say they are satisfied.

Committee(s): Homelessness and Rough Sleeping Sub-Committee – For Information Department of Community and Children’s Services Committee	Dated: 03/07/2023 17/07/2023
Subject: City of London’s Women Project Update	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	1,2,3,4,10
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Judith Finlay, Director of Community and Children’s Services	For Information
Report author: Fleur Holley-Moore, Rough Sleeping Services Manager	

Summary

This report introduces members to the City of London’s Women’s Project that opened in April 2023. The project provides CoL’s first dedicated accommodation service for single women and those who identify women in the City of London who are homeless and fleeing domestic abuse. By outlining the rationale behind the project's creation, this report explains its significance in fulfilling the City of London's legal and ethical obligations towards these vulnerable women, while also reinforcing its commitment to addressing Violence Against Women and Girls (VAWG) as part of the broader City of London agenda.

Recommendation(s)

Members are asked to:

- Example: Note the report.

Main Report

Background

1. The number of households being made homeless because of fleeing domestic abuse continues to be one of the leading causes for homelessness across England.

2. During Quarter 3 2022, it was the second most common reason, accounting for 16.4% of households, an increase of 3.2% from the same quarter last year¹.
3. This is reflected at the acute end of homelessness, where recent data from a nationwide homeless charity revealed that a third (33%) of its female residents that had slept rough, reported that domestic abuse contributed to them becoming homeless².
4. Demand for women specific accommodation support services across London continues to outstrip supply, and without any single-sex accommodation of its own, CoL had to rely on mixed provision in its pathway to meet the need of its homeless women.
5. In 2021, the Domestic Abuse Act (2021) was introduced that strengthened duties owed by local authorities to those who are homeless due to fleeing domestic abuse.
6. CoL, driven by a Working Group from the Homelessness and Rough Sleeping Team, saw the introduction of this Act as an opportunity to improve our service offer to those fleeing domestic abuse and to do that, CoL needed to ensure we have a safe place for homeless applicants to go to.

Legal Framework

7. The Domestic Abuse Act (2021) changed homelessness legislation to include those fleeing domestic abuse as automatically in priority need for assistance.
8. This means that if the local authority is satisfied that an applicant is homeless as a result of domestic abuse, they must offer safe temporary accommodation for the duration of their application without needing to meet any other qualifying factors.
9. The Act also created a requirement that that temporary accommodation must be safe. CoL recognised that we could not offer any safe accommodation, by the definition of the Domestic Abuse Act (2021) due to its reliance on mixed sex accommodation provision.
10. In response, the City of London Women's Project has been established as a women's only temporary accommodation project. This Project reflects the CoL's commitment to meet its statutory and moral duty to provide suitable accommodation to women experiencing homelessness as a result of fleeing domestic abuse.

City of London Women's Project

¹ [Statutory homelessness in England: October to December 2022 - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

² [New research reveals women experiencing homelessness are often hidden from help - St Mungo's \(mungos.org\)](https://www.mungos.org)

11. Following funding being identified through the Rough Sleeping Initiative 2022-2025, the City of London Women's Project opened in April 2023.
12. The service is a 6-bed unit, located in a nearby borough identified through an existing accommodation provider. The location of the service is kept confidential to protect the safety of the women accommodated there.
13. The project is temporary accommodation that will remain available to the women until an offer of longer term, suitable and safe accommodation can be made.
14. Day to day support is provided through a dedicated worker in CoL's commissioned Mobile Intervention Support Team, who also leads on the coordination of external wrap around services including drug and alcohol support services and mental health services.
15. Placements are agreed and overseen by a dedicated Working Group comprising of members from the Homelessness and Rough Sleeping Team, and to be considered for the project domestic abuse must be an aggravating factor in a women's homelessness.
16. Move on from the project is supported by the appropriate team (Rough Sleeping Team or Statutory Homelessness Team).
17. To date, we have had five women placed in the project with one having bid successfully for a City of London secure council tenancy and is soon due to move on to stable, long-term accommodation.
18. The women are actively encouraged to suggest ideas to make the property feel like a home, including gardening and placing artwork on the walls.

Assisting City of London's Rough Sleepers

19. Women experience rough sleeping differently to men and are at higher risk of exploitation and abuse.
20. Previously, without any single-sex accommodation, women rough sleeping in CoL where domestic abuse was an aggravating factor in their homelessness, had to choose between mixed sex supported accommodation options or an unsupported discretionary temporary accommodation placement.
21. Women who sleep rough have equal rights to access the City of London Women's Accommodation Project, although there is no set allocation between the two groups.

Violence Against Women and Girls

22. The City of London Women’s Project also supports CoL’s Violence Against Women and Girls Strategy 2019-2023³, that outlines its priorities for VAWG services across the square mile.
23. Under the strategy, CoL’s vision is that “The Square Mile is free from Violence against Women and Girls (VAWG) and is a place that is safe for everyone to live, work, learn and visit.”
24. The Project specifically supports “Priority Two: People affected by VAWG have access to support services” by providing an accessible, safe, supported accommodation service, tailored to meet the needs of the service users.
25. Accessible accommodation provision has been identified as a key driving factor for a women to leave an abusive partner, and to not return.

Options

26. There are no additional options arising from this report

Proposals

27. There are no proposals arising from this report

Key Data

28. There is no key data arising from this report

Corporate & Strategic Implications

Financial implications – N/A

Resource implications – N/A

Legal implications – N/A

Risk implications – N/A

Equalities implications – N/A

Climate implications – N/A

Security implications – N/A

Conclusion

29. The Domestic Abuse Act (2021) along with funding from the Rough Sleeping initiative 2022-2025 presented an opportunity for the City of London to enhance their accommodation offer to meet the urgent needs of women fleeing domestic violence.

³ [City of London Violence Against Women and Girls Strategy](#)

30. Furthermore, the City of London Women's Project also addresses the pressing issue of suitable accommodation for women who sleep rough in the square mile, and domestic abuse serves as a significant factor.
31. The Project opened in April 2023, and to date five women have been placed in the service who have received support from a dedicated Mobile Intervention Support Team worker.
32. The Working Group behind the City of London Women's Project, plan on continuously evaluating and evolving the project to meet the needs of the women and best practice.

Appendices

- None

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Committee(s): DCCS Grand Committee	Dated: 17 July 2023
Subject: Annual Bus Passes for Care Leavers	Non -Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	<ol style="list-style-type: none"> 2. People enjoy good health and wellbeing 1. People have equal opportunities to enrich their lives and reach their full potential.
Does this proposal require extra revenue and/or capital spending?	Y
If so, how much?	£32,550, £48,825 or £162,750
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain’s Department?	Approved by DLT
Report of: Judith Finlay Executive Director of Community and Children’s Services	For Decision
Report author: Rachel Talmage	

Summary

The chairman of the Safeguarding Sub Committee asked that Care Leavers be given annual travel cards. The offer is in line with the Care Leaver Compact, and in line with our role as corporate parents. Ofsted now inspect our care leaver offer as a distinct category and our aim is that our offer is exceptional for each child. The London-wide Child in Care Council has been negotiating with Transport for London to provide free/low cost annual travel cards. This has yet to be successful, with the current offer being 50% discount. This additional provision would support care leavers in the midst of the cost of living crisis, to ensure their health (emotional and physical) outcomes are met.

The current care leaver offer is that travel to school/college/university and to see family or to undertake cultural/religious activity is provided.

This report sets out the yearly cost of providing an annual bus pass for each care leaver between the ages of 18-25, for those in education or NEET, and then the total cost for all care leavers over 18 including those who work full time.

Recommendation(s)

Members are asked to decide if either:

- A. Costs for annual bus passes can be made for all care leavers for one year, while the London CiCC negotiate with TfL (allowing for up to 18 months if negotiations are extended).
- B. Agree funding for annual bus passes for care leavers to be part of our permanent local offer.

Main Report

Current Position:

1. Care leavers, as stated in our local offer, are entitled to the cost of their travel for education, and to support contact with family and also for religious/cultural activities. Those who are in education each has a zip card to reduce the cost.
2. To help with the cost of living, and to give more freedom to care leavers, it is proposed that an annual bus pass is provided. The administration costs would reduce and it would give more autonomy to care leavers. A log would be made of the applications, so that in the event of loss or theft, a replacement would be as easy as possible to obtain.

Data:

Costs of bus passes

3. The cost of an annual bus pass in London for a child aged 16+ is £492
4. The cost of an annual bus pass in London for a student aged 18+ is £692
5. The cost of an annual bus pass in London for adults is £988.
6. There is not an annual bus pass for those who are not yet in work, the monthly cost is: £47.30. Annually this would cost £567.60
7. Note: some young people are outside of Greater London. The above figures have been used as an approximation.

Numbers of Care Leavers

8. There are 16 aged 16/17 who are all in education
9. There are 53 care leavers who are 18 or over
 - 40 are in college (or university)
 - 10 are currently not in education or training
 - 3 are working full time

10. All care leavers are entitled to funding for college/education. Currently we provide funding for the weeks they attend. Our spend for travel in the financial year 22/23 was £11,642.90.

Option A:

11. Option A sets out our commitment until the London Compact work resolves out the TfL deal. A bus pass covers all zones in Greater London.

12. Costing for one year of an annual bus pass:

16 x 492 = £7,872	[16/17 year olds]
40 x £692 = £27,680	[18+ in education]
10 x 567.60 = £5,676	[10 NEET (including parents)]
3 x 988 = £2,964	[3 full time work]

Total for one year: £44,1192

13. After deducting the current annual spend, £11,642. the additional monies sought total £32,550.

14. Should the TFL negotiations take longer, the cost for 18 months of an annual bus pass is: £48,825.

Option B

15. If there is no reduction via TFL. The total for five years = **£162,750**

Impact:

16. The bus pass would give care leavers autonomy and freedom, without having to ask often for additional monies. The pass would assist care leavers with the rising cost of living, and would, in part, offset food/laundry/bill rises.

Corporate & Strategic Implications –

Strategic implications – Providing an annual bus pass ensures the Corporation's offer is in line with the Care Leaver Compact.

Financial implications – There will be an additional cost per annum, which is set out above.

Resource implications – Administrative costs will be lessened given the annual cost. Termly payments will no longer be needed.

Legal implications – none.

Risk implications – there is a corporate risk if care leavers are not provided with an outstanding service.

Equalities implications – this promotes inclusion and opportunity to our care leavers – a vulnerable group comprised largely of young people from minoritized backgrounds. This assists with financial inequality.

Climate implications - none

Security implications - none

Conclusion:

17. Freedom, independence and equity are essential, care leavers will be a protected characteristic. The central question is: is this good enough for my own child? London CiCC are aiming for cost neutral travel, the safeguarding sub committee chairman has requested the rise. I therefore propose the provision of annual bus passes to all of our care leavers.

Appendices - None

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